

 **Bhavan**  
**Bhavan's Vivekananda College**  
of Science, Humanities & Commerce  
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094  
Autonomous College

*Accredited with 'A' grade by NAAC*

**Date:** 10<sup>th</sup> December, 2021

**Venue:** Committee Room

**Time:** 3:00p.m.

**Agenda items:**

- i) Preparedness for NAAC peer team visit
- ii) Discussion on allotment of various committees for peer team visit
- iii) Any other points with the permission of Chairman

The following committee members were present.

- |                            |                                   |
|----------------------------|-----------------------------------|
| 1. Prof. Y Ashok           | Principal, Chairman               |
| 2. Prof. PSN Reddy         | Expert                            |
| 3. Mr. SreenivasJasti      | Industrialist                     |
| 4. Dr. Jyothi Nayar        | Member                            |
| 5. Dr. K Anuradha          | Member                            |
| 6. Ms. KVB Saraswathi      | Member                            |
| 7. Dr. N S Chakravarthy    | Member                            |
| 8. Dr. Seema Ghosh         | Member                            |
| 9. Dr. GSVRK Choudary      | Member                            |
| 10. Ms. G S Mini           | Member                            |
| 11. Ms. Mary Nygi          | Member                            |
| 12. Ms. L V Kamala Devi    | Member                            |
| 13. Dr. Sandhya Das        | Member                            |
| 14. Ms. S. Vanitha         | Member                            |
| 15. Dr. J V R Geetanjali   | Member                            |
| 16. Mr. G Sreedhar         | Member                            |
| 17. Mrs. GVS Rajeshwari    | Member                            |
| 18. Ms. Sai Mahathi        | Student, MPCs III Yr              |
| 19. Ms. Risa Natarajan     | Student, M.Sc (Microbiology) I Yr |
| 20. Dr. K. Suvarchala Rani | Depuy Coordinator, IQAC           |
| 21. Ms. B. Niraimathi      | Coordinator, IQAC                 |

The meeting started with a welcome note by Prof. Y. Ashok and he took up the agenda points for discussion.

**Preparedness for NAAC peer team visit**

IQAC Chairman, Prof. Y. Ashok announced the dates of NAAC peer team visit to the campus i.e. on 6<sup>th</sup> and 7<sup>th</sup> January, 2022. He suggested the heads of the departments to be ready with their respective department presentations. He stated that all the activities of the college will function as usual during the NAAC Team visit. Various queries from criterion in-charges were clarified by Ms.B. Niraimathi, Coordinator IQAC.

**Discussion on allotment of various committees for Peer team visit**

Prof. Y. Ashok, advised the heads of the departments to keep the departmental documents ready for NAAC visit. He explained the schedule announced by NAAC. He briefed on various criteria objectives and their importance to the members of the committee. Ms. B. Niraimathi, Coordinator, IQAC advised Ms. K.V.B Saraswathi, Head, Department of Computer Science to monitor the college web updates with recent activities.


**Any other points with the permission of Chairman**

Internal Administration and Academic audit is planned and scheduled by the IQAC Coordinator, Ms. B. Niraimathi and the same is scheduled from 8<sup>th</sup> December, 2021 to 16<sup>th</sup> December, 2021.

Prof. Y. Ashok, Chairman, IQAC asked IQAC Coordinator, Ms. B. Niraimathi to arrange and monitor mock visit by inviting experts from the other organizations.

He explained the registration procedure for NIRF ranking at the end of the meeting and advised the HoDs to aim at improving the ranking of the College.

The meeting ended at 4:30p.m.

  
18/12/2021  
Mrs.B.Niraimathi

IQAC Coordinator

  
Prof.Y.Ashok

(Dr. Y. ASHOK)  
PRINCIPAL  
Principal  
Sri. Vivekananda College of Science  
Humanities & Commerce  
Sainikpuri, R.R. (Dist.)